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How to Change the Handing on a Schlage Lock

Recently Schlage modified their line of residential locks to offer universal handing on passage, privacy and entrance functions. Handing is still required for dummy levers and the interior lever for a front door handle set.

Universal handing has been a great advance for many users. Since doors were invented, handing has been a challenge. Many folks still assume that handing is so difficult to learn that they generally want nothing to do with it.

Universal handing allows the user to slide the door handles off of a lock and to change the sides that they are on. *Figure 1* shows a Flair lever out of the box in a left-handed configuration.



Figure 1: Left-handed Flair Privacy a privacy lock.

a left-handed configuration.

To change the handing, you will need to find the pin tool that is packed in the lock box with the strike plates and the screw packs. The pin tool is useful to not only the change the handles, but to also release the locking mechanism on

Figure 2 shows how to remove a lever off of the shaft of the lock. Insert the pin tool into the small hole that is at the base of the shaft. Depress the retaining catch that is inside the hole and pull the lever off the shaft.



Figure 2

Repeat the lever removal operation on the other lever. *Figure 3* shows the four pieces of the lock that you should have after these two operations. At this point you should switch the handles.



Figure 3: Levers removed from Flair Privacy

To reassemble the lock, slide the handles onto the lock shaft. There is a guide inside of the lever that fits into a groove on the side of the lock shaft, forcing the lever to have only one way of fitting onto the lock. The best way

to seat the levers, especially if one is being difficult, is to put both levers on the shafts, put the two sides of the lock together, and to push the handles toward each other.

Figure 4 show the lock reassembled into a right-handed configuration.

The reverse handing operation works on all Schlage F Series and Schlage Accents Collection privacy, entrance and passage levers.



Figure 4: Right-handed Flair Lever

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